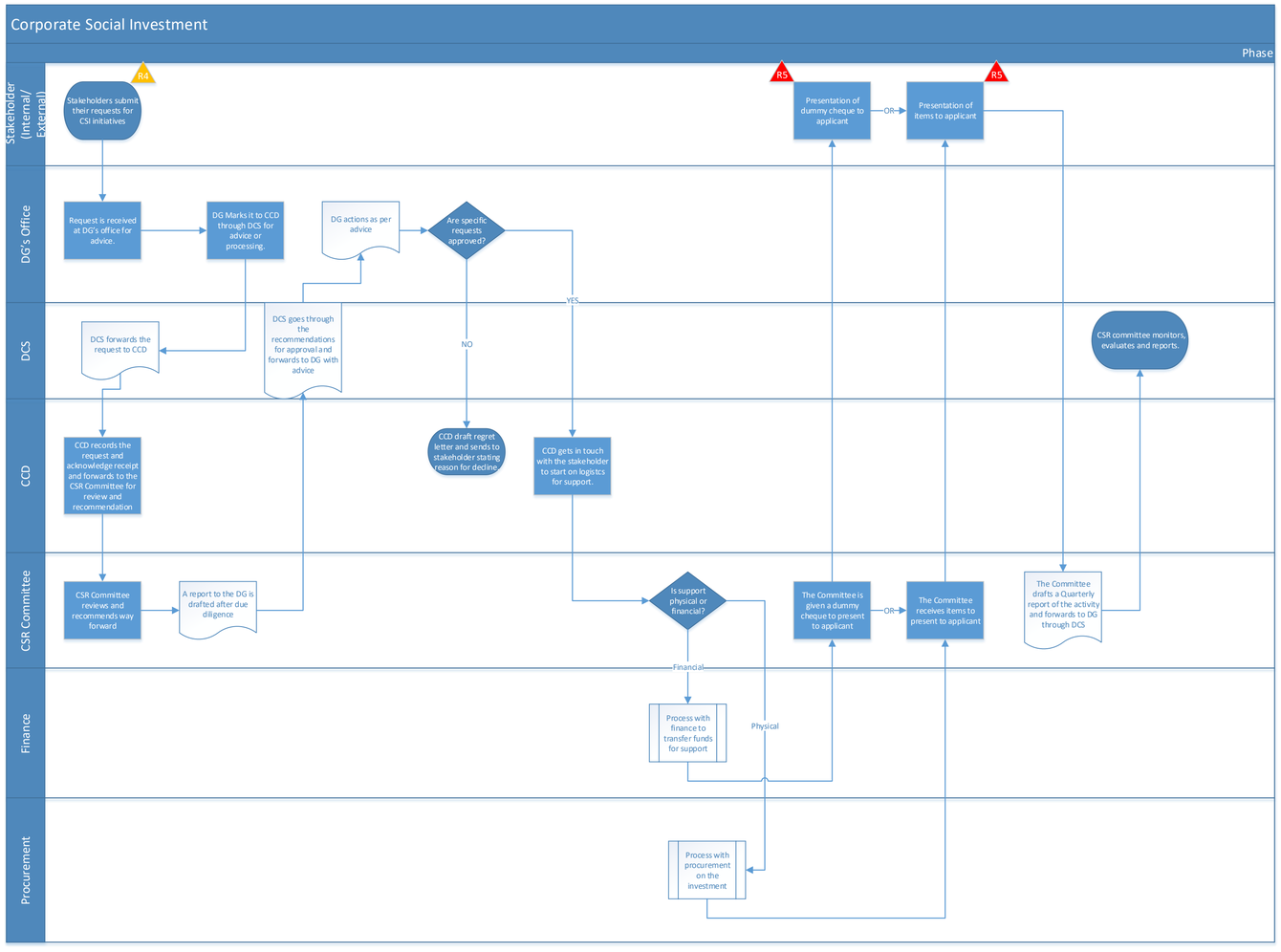
Corporate Social Investment
Phase
Stakeholder (Internal/ External)
DG's Office
DCS
CCD
CSR Committee
Finance
Procurement
R4
Stakeholders submit their requests for CSI initiatives
R5
Presentation of dummy cheque to applicant
OR
R5
Presentation of items to applicant
Request is received at DG's office for advice.
DG Marks it to CCD through DCS for advice or processing.
DG actions as per advice
Are specific requests approved?
YES
NO
DCS forwards the request to CCD
DCS goes through the recommendations for approval and forwards to DG with advice
CSR committee monitors, evaluates and reports.
CCD records the request and acknowledge receipt and forwards to the CSR Committee for review and recommendation
CCD draft regret letter and sends to stakeholder stating reason for decline
CCD gets in touch with the stakeholder to start on logistcs for support.
CSR Committee reviews and recommends way forward
A report to the DG is drafted after due diligence
Is support physical or financial?
The Committee is given a dummy cheque to present to applicant
OR
The Committee receives items to present to applicant
The Committee drafts a Quarterly report of the activity and forwards to DG through DCS
Financial
Physical
Process with finance to transfer funds for support
Process with procurement on the investment