

KCAA/CONF/1010/3 VOL 56(87)

2nd October 2023

TO ALL INTERESTED BIDDERS

REF: ADDENDUM AND FIRST RESPONSE TO REQUEST FOR CLARIFICATION ON TENDER FOR SUPPLY AND DELIVERY OF ASSORTED ICT WORKING TOOLS. TENDER NO: KCAA/019/2023-2024.

Reference is made to the above mentioned tender issued on 19th September 2023.

The Authority has received requests for clarification on the above stated tender from some interested candidates.

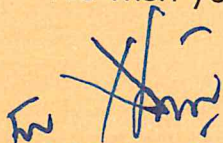
In accordance with the provisions of Instructions to Tenderers (ITT) section 9 and 10 and the tender Data Sheet ITT 9.1 of the tender document which was issued or obtained from KCAA website, the Authority has prepared a response to the requests for clarification received by 29th September 2023.

Attached herein is the response to the clarifications and addendum

Please note that this clarification and addendum shall be read and construed as part of the bidding document issued to you earlier.

You are reminded that the tender closing / submission date remains **5th October 2023 at 11:00AM.**

We wish you the best as you prepare to submit your tenders.



William Kitum
FOR: DIRECTOR GENERAL
Encl.

FIRST RESPONSE TO REQUEST FOR CLARIFICATIONS OF THE TENDER FOR SUPPLY AND DELIVERY OF ASSORTED ICT WORKING TOOLS AS AT 29TH SEPTEMBER, 2023. TENDER NUMBER KCAA/019/2023-2024

No.	BIDDERS' REQUEST FOR CLARIFICATION	KCAA RESPONSE
1.	Under your warranty clause for some of the items, you have stated that it has to be from EMEA Region sourced through a local distributor. what happen if one can source directly but no through the local distributor channel.	For ease of warranty, all items must be sourced through a local distributor.
2.	Additionally, on Laptop Type 2 Lot 1, the memory stated is at least 24GB RAM and atleast 2TB SSD. the machine matching that specification can't be found on the market most machines are 16GB RAM WITH 1TB SSD.	Check the link below and liaise with your distributor for the laptop with the required specifications or any other equivalent model: https://www.lenovo.com/ke/en/laptops/thinkpad/t-series/ThinkPad-T14s-Gen-4-14-inch-Intel/p/LEN101T0056
3.	Kindly and urgently share the specifications for Lot 2 Desktop computers as it is provided in the pricelist but the specifications are not attached	Specifications are on page 32 of the tender document.
4.	We seek clarification on the Tender Data Sheet, clause ITT 21.3 : The written confirmation of authorization to sign on behalf of the Tenderer shall consist of: POWER OF ATTORNEY SIGNED BY THE DONOR AND DULY WITNESSED BY AN ADVOCATE OR COUNSEL. Who is the DONOR in this case?	The person giving authority to another person to sign the tender documents on behalf of the company.
5.	As per specification for Printers and photocopiers (though Not in all of them) you have mentioned delivery of spare toners/ consumables, for clarity , kindly specify the requirement	Kindly check the price schedule for specific numbers required on page 75 of the tender document.



	if applicable to all the printers and photocopiers in uniformity or specific lots only?	
6.	In Item 11-Heavy Duty Photocopiers Machines Lot3 under specification no. 23 you have mentioned Staple Unit /Binding Unit as mandatory requirement, kindly indicate the capacity of the stapling requirement size in sheets and also clarify on the maximum Size of the Binding unit required in the same specification. The Size on each of the above requirements determines the Cost, Kindly do Not Ignore these requests.	Only stapling unit required. Should staple at least a quarter of a ream of paper.
7.	Addendum	An addendum is hereby issued to amend the items in some lots. Bidders are requested to review the addendum and quote as per the new lots.

For Director General
Kenya Civil Aviation Authority
P. O. Box 30163 - 00100,
NAIROBI.



ADDENDUM FOR SUPPLY AND DELIVERY OF ASSORTED ICT WORKING TOOLS.

1. **GRAND SUMMARY COST TABLE – ALL BIDDERS TO DULY FILL THE BELOW PRICE SCHEDULE FOR THE TWO LOTS TO BE TRANSFERRED TO THE FORM OF TENDER.**

PRICE SCHEDULE FOR LOT 1 – AS PER THE BELOW LIST

No	Item Description	Quantity	Total Cost KES
a)	LAPTOP-TYPE 1		
1.	Lenovo ThinkPad E14 OR Equivalent laptop OR Equivalent laptop (As per the specifications)	80	
2.	At least 1 Meters 4-Digit Password Kensington lock OR Equivalent Compatible with the Laptop	80	
3.	Padded Laptop Backpack-Same Brand as the Laptop	80	
4.	3 Button wireless Mouse - Same Brand as the Laptop and with battery	80	
5.	Branded Mouse Pad with Gel Wrist Rest	80	
b)	LAPTOP-TYPE 2		
1.	Lenovo ThinkPad T14s (14 Inch) OR Equivalent laptop (As per the specifications)	11	
2.	At least 1 Meters 4-Digit Password Kensington lock OR Equivalent Compatible with the Laptop	11	
3.	Mouse: Logitech MX Master 3 Advanced Wireless Mouse	11	
4.	Bange Laptop Backpack OR Equivalent-AS PER THE SAMPLE	11	
5.	Earbuds: Sony WF-1000XM5 OR Equivalent	11	
	TOTAL PRICE TO BE TRANSFERRED TO FORM OF TENDER INCLUSIVE OF ALL APPLICABLE TAXES FOR LOT 1		

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PRICE SCHEDULE FOR LOT 2 – AS PER THE BELOW LIST

No	Item Description	Quantity	Total Cost KES
a)	DESKTOP COMPUTERS		
No	Item Description	Quantity	Total Cost KES
	DESKTOP COMPUTERS		
1.	Lenovo V50t Gen 2-13IOB, Or equivalent Or equivalent Desktops With Keyboard and Mouse (As per the specifications)	29	
2.	At least 21" LCD Display for the computers	29	
3.	Mouse Pad	29	
4.	Supply of New Genuine APC 1000 VA smart UPS or Equivalent for Each Desktop (As per the specifications)	29	
5.	TABLET COMPUTERS		
6.	Samsung Galaxy Tab S8 Or Equivalent with keyboard as per the specifications	19	
7.	Screen protector for the tablets	19	
	HEAVY DUTY PRINTER		
8.	Supply of New Genuine HP LaserJet enterprise M611 Printer OR Equivalent as per the specifications	16	
9.	One extra Genuine toner	16	
	COLOR PRINTER		
10.	HP Color LaserJet Pro M454dw OR Equivalent	5	
11.	One Extra Genuine set of genuine Toner	5	
	UPS		
12.	Supply of New Genuine APC 1000 VA smart UPS or Equivalent- Extra	22	
TOTAL PRICE TO BE TRANSFERRED TO FORM OF TENDER INCLUSIVE OF ALL APPLICABLE TAXES FOR LOT 2			

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PRICE SCHEDULE FOR LOT 3 – AS PER THE BELOW LIST

No	Item Description	Quantity	Total Cost KES
a)	HEAVY DUTY PHOTOCOPYING MACHINE		
No	Item Description	Quantity	Total Cost KES
1.	Kyocera TaskAlfa 8003i OR Equivalent as per the specifications	1	
2.	Extra Genuine toner	1	
b)	STANDARD PHOTOCOPYING MACHINES		
1.	Kyocera TaskAlfa 5004i OR Equivalent as per the specifications	2	
2.	Extra Genuine toner	2	
	TOTAL COST TO BE TRANSFERRED TO FOM OF TENDER INCLUSIVE OF ALL APPLICABLE TAXES FOR LOT 3		

PRICE SCHEDULE FOR LOT 4 – AS PER THE BELOW LIST

No	Item Description	Quantity	Total Cost KES
a)	SCANNERS		
1.	HP ScanJet Pro 2500 f1 Flatbed Scanner OR Equivalent as per the specifications	3	
b)	SHREDDERS		
	ATLAS CC2040 CrossCut OR Equivalent as per the specifications	7	
c)	STANDALONE PROJECTORS		
1.	Epson EB-X49 3LCD OR Equivalent as per the specifications	2	
d)	CEILING MOUNTED		
1.	Epson EB-X49 3LCD OR Equivalent as per the specifications	3	
2.	Accessories as per specifications and site survey done	1 Lot	
3.	Installation cost	1 Lot	
	TOTAL COST TO BE TRANSFERRED TO FOM OF TENDER INCLUSIVE OF ALL APPLICABLE TAXES FOR LOT 4		



ADDENDUM FOR SUPPLY AND DELIVERY OF ASSORTED ICT WORKING TOOLS.

PLEASE NOTE AND COMPLY WITH THE FOLLOWING:

- i. All bidders to indicate the LOTS quoted
- ii. The contract will be awarded on each LOT to the lowest evaluated responsive bidder
- iii. In case of discrepancy between unit price and total, the unit price shall prevail.
- iv. Bidders must indicate prices in Kenya Shillings
- v. State delivery period under EACH LOT.

Authorized Official:

Name

Signature, date and official stamp

*For Director General
Kenya Civil Aviation Authority
P. O. Box 30163 - 00100,
NAIROBI.*

