KCAA/CONF/1010/3/VOL.60 (244)   **25th February, 2026**

TO ALL INTERESTED BIDDERS

FINAL CLARIFICATIONS OF THE TENDER FOR THE SUPPLY, DELIVERY, CONFIGURATION ,TESTING AND COMMISSIONING OF LOCAL AREA NETWORK (LAN), MAINTENANCE SERVICES AND RELATED HARDWARE; TENDER NUMBER KCAA/019/2025-2026.

Following the various clarifications sought by bidders and those made by Kenya Civil Aviation Authority during the mandatory site/pre-bid meeting held on **Friday, 20th February, 2026 at 11.00 a.m** at the Authority's headquarters, Aviation House, we hereby issue final clarifications and responses to all interested bidders who attended the mandatory site/pre-bid meeting.

In accordance with section II under provisions of instructions to tenderers (ITT), in tender data sheet, clause 8.4 and 9.1 of the tender document which was issued or obtained from KCAA website and public procurement information portal, the Authority has prepared final responses to requests for clarifications sought during the pre-bid meeting.
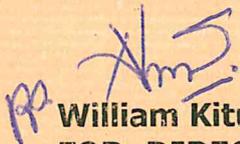
The purpose of this letter is to forward to you the final mandatory pre-bid/site meeting minutes and responses to clarifications sought for your perusal and information as you prepare your bid.

For avoidance of doubt, the documents to be uploaded on KCAA website and public procurement information portal as part of these clarifications are the mandatory pre-bid/site visit meeting minutes and final response to clarifications sought.

Please note that these clarifications shall be read and construed as part of the bidding document.

The Tender closing date has been extended to **Thursday, 5th March 2026 at 11.00 hours.**

We wish you all the best as you prepare to submit your bids.

William Kitum
FOR: DIRECTOR GENERAL

Aviation House, JKIA
P.O. Box 30163 - 00100 GPO Nairobi
Tel: +254 020 6827470 - 5, +254 734 000 491/492, +254 728 606 586/70, +254 709 725 000
Fax: +254 020 6827 808, 6822 300

Website: www.kcaa.or.ke
E-mail: info@kcaa.or.ke

KCAA
Kenya Civil Aviation Authority
Efficiently Managing Air Safety

Pre-Bid Meeting Minutes

Purpose:	Minutes for the Pre-Bid Meeting of the tender for the supply, delivery, configuration ,testing and commissioning of Local Area Network (LAN), maintenance services and related hardware; **Tender Number KCAA/019/2025-2026.**
Date:	Friday,20th February,2026 at 01::00 Hours
Time:	01:00 – 02.00 Hours
Venue:	KCAA Headquarters , Aviation House
Reference:	Tender Number KCAA/019/2025-2026
Prepared by:	A. M. Ndombi
Prepared On:	Friday,20th February,2026
Attendants	KCAA Representatives and Various Bidders
Agenda:	Pre-Bid Meeting of the tender for the tender for the supply, delivery, configuration ,testing and commissioning of Local Area Network (LAN), maintenance services and related hardware; Tender Number KCAA/019/2025-2026.

Action	Points of Discussion	Action by	Action Date
	01: 20-02-2026 – Introduction The meeting started at 01:00 Hours and the chairman welcomed the members to the meeting. All members introduced themselves as registration of attendees continued.	**All**	**Immediate**
	02: 20-02-2026 – KCAA Requirements The Chairman took the bidders through the Terms of Reference as outlined in the Tender Document.	**Chairman**	**Immediate**
	02: 20-02-2026 – Site-Visit The bidders were taken round the data centre site to appreciate the location of the vital installations.	**Chairman**	**Immediate**

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	03: 20-02-2026- <u>Request for clarifications</u> The Bidders requested for various clarifications, which were provided as per the attached response to clarifications.	**KCAA**	**20-02-2026**
	04: 18-02-2026 - <u>Closing Remarks</u> The bidders were informed that the pre-bid minutes will be sent to them through the emails provided and would be uploaded in KCAA tender website (www.kcaa.or.ke) and the Government tender portal (www.tenders.go.ke). The chairman thanked the members for attending the meeting and reminded them to submit the tenders as per the stipulated date and time.	**Chairman**	**N/A**

There being no other business, the meeting ended at 02:00 Hours.

Signed by:

Vincent Maritim_____ Date___ 20/02/2026 ___

CLARIFICATIONS OF THE TENDER FOR SUPPLY, DELIVERY, CONFIGURATION, TESTING AND COMMISSIONING OF LOCAL AREA NETWORK (LAN) MAINTENANCE SERVICES AND RELATED HARDWARE;TENDER NUMBER KCAA/019/2025-2026.

LOT 1:

(1) Supply, Delivery, Configuration, Testing and Commissioning of High Availability Primary Data Centre Switches . **Site visit OPTIONAL – LOCATION**, Aviation house , JKIA , ICT Department , 2nd floor.

(2) Supply of two (2) Network administration Laptops .

Lot 2: Upgrade of Local area Network (LAN) & structured cabling at JKIA & Wajir Airport, Mua Hills and Poror Radar stations.
. **Site visit OPTIONAL. Site visit for JKIA is on Tuesday 24.02.2026 at 11am.**

Lot 3: Extension of LAN Infrastructure to China block and the Chapel at the East African School of Aviation (EASA). **Site Visit is MANDATORY(Monday 23rd February 2026).No security pass required.**

No.	BIDDERS' REQUEST FOR CLARIFICATION	KCAA RESPONSE
1.	After perusal of the technical specifications, could it be that this tender is skewed to a particular vendor for the supply of this system?	No, this is not true. Specifications for these systems could share similarities for different models. The Authority envisages to procure a system that possess specifications as in the tender document irrespective of model formats as long as it meets the service execution as required by KCAA. Further, the Authority has no preferred vendor whatsoever.
2.	Do general /Preliminary mandatory requirements apply to all **LOTS.**	Yes- General requirements apply to all **LOTS.**
3.	For technical requirements, should bidders meet the requirements across the lots?	Bidders should meet the technical specifications for the specific Lot they are participating in.
4.	Can a bidder submit one bid bond/tender security for the two (2) Lots	Yes, a bidder can submit one bid bond/tender security for the two (2) lots but the amounts for each lot must be indicated clearly.
5.	On page 31 of the bid document Item 8; CCNA Boot camp certification training is indicated at three (3) and outside the bracket it is indicated as two (2). Which between the two is correct?	The correct quantity is two (2) and NOT three (3). It is further clarified as below: CCNA Boot camp certification training for two (2) ICT technical staff. This training should include the following: a) Instructor Led Training (Boot camp) from 0900 to 1700 hours until course completion. Period MUST be Ten (10) working days equivalent to Thirteen

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		(13) days (night outs) (weekends inclusive). **DSA is kshs 14,000.00 per day per person.** b) Delegates will be registered to the applicable practitioner's body. c) Training materials shall be provided i.e. stationery, course handouts and training kits and exam kits d) Training to be undertaken out of town in a serene environment. All the applicable costs for this activity shall be borne by the vendor. This shall include subsistence allowance, conference facilities and mileage claim. Mileage claim is equivalent to **Kshs 11,000.00** per person
6.	On pages 33 – 35 of the bid document, specifications for the Data Centre are similar to the one in Page 98 – 100. Which of two is applicable?	Bidders are advised to expunge one set of the specifications for supply, delivery, configuration, testing and commissioning two (2)high availability primary data centre switches.
7.	Knowledge transfer	The bidder shall facilitate knowledge transfer training for six (6) staff for five (5) working days (6 Nights) . The training will be conducted in a serene environment out of town. The requirements are as follows: - a. The training shall take a period of five (5) days (6 Nights). **DSA is kshs 14,000.00 per day per person.** b. The bidder shall propose a detailed schedule for the five(5) working days including testing and training. All the applicable costs for this activity shall be borne by the vendor. This shall include subsistence allowance, conference facilities and mileage claim is equivalent to Kshs 11,000.00 per person
8.	Is there a possibility of extending this tender for another two (2) weeks to facilitate effective bidding?	This tender has now been extended to **Thursday 5th March 2026 at 11.00 am.**
9.	Will the Authority provide a floor plan or bidders must visit the JKIA site to develop their own plans?	Bidders are highly encouraged to visit the JKIA site in order to properly understand the scope and actual Bill of materials.

|		Floor plan MUST be submitted with the bidding document(mandatory). However , a sketch floor plan is provided here below on **table 2** for use by those who will not be able to visit the site. The visit has been set to be on Tuesday, **26th February,2026 at 11.00 a.m**. Bidders are required to send scanned copies of National IDs (both sides) to facilitate their visit to the site. Bidders can scan their identity cards to; Mr. Abraham Ndombi's and Mr.Vincent Maritim's official email as follows:- andombi@kcaa.or.ke and vmaritim@kcaa.or.ke respectively for facilitation. Visit to EASA(LOT3) site is **MANDATORY**. This is on **Monday,23rd February,2026 at 10.00 a.m.** while visit to other stations i.e JKIA, Wajir, Poror & Mua Hills is **OPTIONAL.** Bidders should note a charge of **Kshs.3,000.00** to KAA to be able to access JKIA and Wajir sites.
10.	On page 83 of the bid document, item 11 indicates Lots instead of physical numbers. What is the true position?	The actual number is 40 and not 20
11.	Double data points page 83 item 4	Actual total number is 40 points (20*2)
12.	Assume a bidder has submitted a single lot instead of the two (2) lots, is there harm in submitting bid document separately?	The position is that the bidders should submit their bids together but indicate clearly which of the two is valid
13.	**LOT 3** – how many power supply units for 9300L 48p PoE, Network Essentials,4x10G Uplink (C9300L-48P-4X-E) with Cisco DNA Essentials, three (3) year term license required.	Required-**Dual** Power Supply Configuration(supports redundant, load-sharing, hot-pluggable power supplies). Required quantities of switches are two (2),One to be deployed at EASA and the other at JKIA control tower.
14.	Transceiver quantities are not indicated	**Table 1** ,below has full quantities required.
15.	What are the type of SFP Modules	10GBASE-SR SFP Module, Enterprise-Class.
16.	Does Ruckus access point come with licenses	The Ruckus access points should come with Associate Partner Support, Per SZ/(v)SZ AP, 3 YR. **NB:** Please take note of additional Ruckus access points from 10 to 13. **Ten (10)** access points for EASA and **three (3)** to be deployed at KCAA HQs- see specifications on **table 3** below.

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17.	During the site survey at EASA (Lot 3) , the required Ruckus Access points at the executive hostels are supposed to be OUTDOOR. Kindly confirm the same as the ones in the bill of materials are indoor.	Two outdoor units for executive hostel - Ruckus T750
18.	Lot 3 bill of materials for items 12, 13 and 14 – page 83/140	Patch codes 5m = 20, 3m = 20 and 1m = 48 pieces.
19.	The component of certified training on item 25 under Lot 3 page 83/140 is not clear.	This is refers to CCNA training clarified above in **item 5.**

TABLE 1:FINAL BQS FOR SUPPLY, DELIVERY, CONFIGURATION, TESTING AND COMMISSIONING TWO (2)HIGH AVAILABILITY PRIMARY DATA CENTRE SWITCHES.

Technical Specifications for the Nexus N9K-C93180YC-FX3 (Quantity − 2)				
Part Number	**Description**	**Service Duration (Months)**	**Qty**	**Bidder Response**
PR ACI SERVER LEAFS				
N9K-C93180YC-FX3	Nexus 9300 48p 1/10/25G, 6p 40/100G, MACsec,SyncE	---	2	
CON-SSSNT-N9KC93X3	SOLN SUPP 8X5XNBD Nexus 9300 48p 1/10/25G, 6p 40/100G, MAC	36	2	
NXK-AF-PE	Dummy PID for Airflow Selection Port-side Exhaust	---	2	
MODE-ACI-LEAF	Mode selection between ACI and NXOS	---	2	
ACI-N9KDK9-16.0	Nexus 9500 or 9300 ACI Base Software NX-OS Rel 16.0	---	2	
NXK-ACC-KIT-1RU	Nexus 3K/9K Fixed Accessory Kit, 1RU front and rear removal	---	2	
NXA-FAN-35CFM-PE	Nexus Fan, 35CFM, port side exhaust airflow	---	8	
NXK-MEM-16GB	Additional memory of 16GB for Nexus Switches	---	2	
NXA-PAC-650W-PE	Nexus NEBs AC 650W PSU - Port Side Exhaust	---	4	
CAB-C13-C14-AC	Power cord, C13 to C14 (recessed receptacle), 10A	---	4	
GLC-TE	1000BASE-T SFP transceiver module for Category 5 copper wire	---	22	
SFP-10G-SR-S	10GBASE-SR SFP Module, Enterprise-Class	---	22	
DCN-AI	Select if this product will be used for AI ML Applications	---	2	
C1A1TN9300XF-3Y	DCN Advantage Term N9300 XF, 3Y	---	2	
SVS-B-N9K-ADV-XF	EMBEDDED SOLN SUPPORT SWSS FOR NEXUS 9K	---	2	
SW-AI	Select if this product will be used for AI ML Applications	---	2	
QSFP-100G-AOC10M	100GBASE QSFP Active Optical Cable, 10m	---	4	

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TABLE 2- JKIA CONTROL TOWER SKETCH DIAGRAM
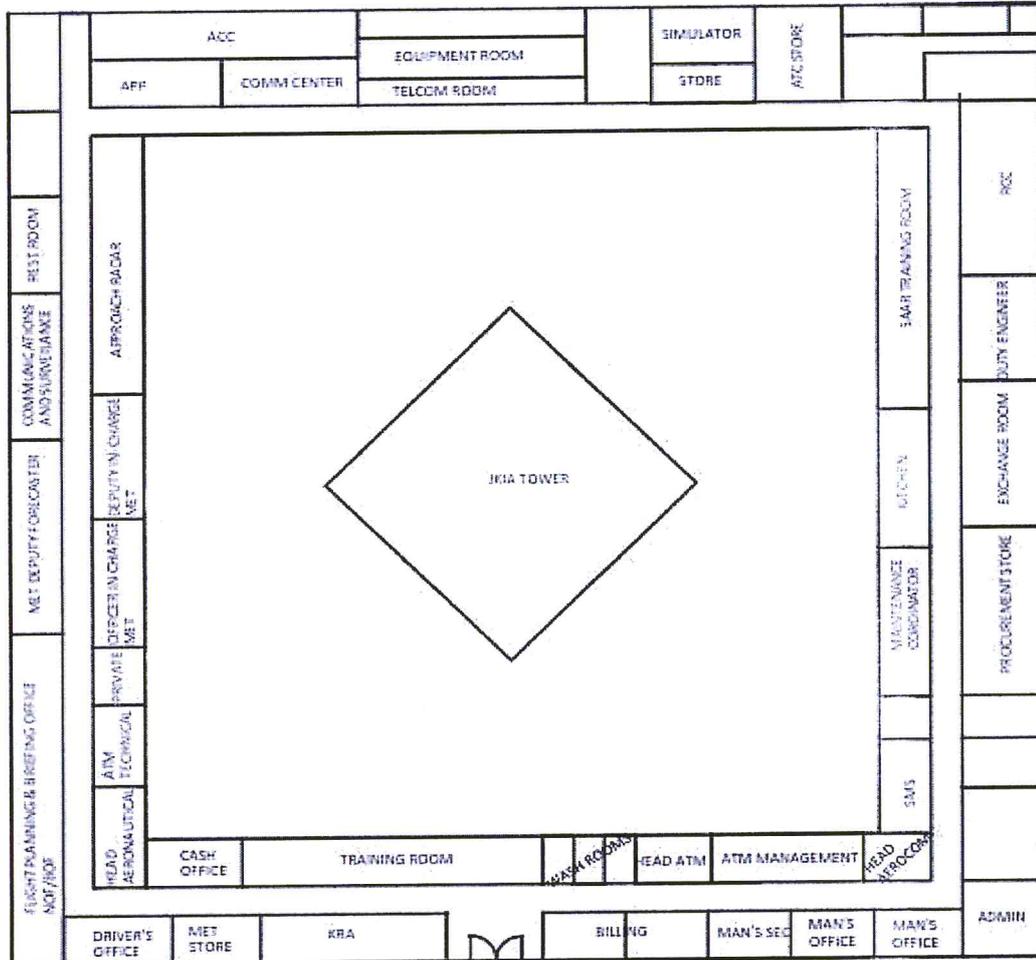
TABLE 3- SPECIFICATIONS FOR RUCKUS R850

No	Description	Unit	Quantity
1.	Ruckus R850 dual-band 802.11abgn/ac/ax Wireless Access Point with Multi-Gigabit Ethernet backhaul, 8x8:8 streams (5GHz) 4x4:4 stream s (2.4GHz), OFDMA, MU-MIMO, BeamFlex+, dual ports, PoH/uPoE/802.3 at PoE support.	No	13
2.	Multipurpose mounting bracket for R-Series indoor APs. Supports mounting to hard wall, ceiling, pole or truss	No	13
3.	Associate Partner Support, Per SZ/(v)SZ AP, 3 YR	No	13
4.	The scope includes - Installation, configuration, testing & commissioning.	Lot	1

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LOT 4 (i): TECHNICAL SPECIFICATIONS FOR THE FIREWALL SYSTEMS AND SLA:

Clarification for LOT 4 (ii): PROJECT MANAGEMENT, QUALITY ASSURANCE AND OTHER SERVICES:

No.	BIDDERS' REQUEST FOR CLARIFICATION	KCAA RESPONSE
1.	On item number 3 on Technical Training – Checkpoint Security Administrator/Expert, clarify the preferred location and the rates for subsistence allowance	The requirements are as follows: - a. The exercise shall take a period of ten (10) working days. b. The training shall entail the following key areas; deploy, configure, manage, and optimize Check Point security solutions. c. Six (6) KCAA ICT staff shall be trained. This shall be undertaken at a fully accredited Checkpoint OEM training centre preferably in the UK or Europe. d. All the applicable costs for this activity shall be borne by the vendor. These include but not limited to economy air tickets, VISA fees, subsistence allowance and other applicable costs. The rates per day for perdiem is USD. 553 per person for sixteen (16)days inclusive of travel dates.
2.	Clarify the requirements for all the costs for Operational Training and Knowledge transfer	The Vendor shall cater for all training-related expenses, including the conference fee, mileage reimbursement at a rate of KES 11,000 per person, and per diems at KES 14,000 per person per day. The total duration is six (6) days, inclusive of travel days, for six (6) staff members.
3.	Will KCAA cater for Go-LIVE and Commissioning costs for RDRS	All the applicable costs for this activity shall be borne by the vendor. This shall include subsistence allowance, return air ticket to RDRS in Mombasa and other applicable costs. The total duration is Four (4) days, inclusive of travel days, for Four (4) staff members and rate per person per day is KES. 14,000.

No.	BIDDERS' REQUEST FOR CLARIFICATION	KCAA RESPONSE
20.	Based on feedback from the Vmware distributor, the Vmware contract number shared differs from the ones in the system, please advise. (item No.1 VMware license)	The right contract Number is 9813644
21.	The Plantronics headsets will be connected to laptops or the desk phone, or do we factor in termination to both?	Factor in both termination as some stations will use phones and other computers
22.	We assume SIP lines will be terminating on the requested 8300 Router; please confirm you have Cube licenses in place.	The License are available, but EASA does not have a SIP line and the current lines will be terminated on the FXO on the available router. The Lines are GSM. Vendor to supply: a) Three (3) compatible GSM terminals with 4 lines capacity b) One (1) NIM-2FXS/4FXO (2-Port FXS/FXS-E/DID and 4-Port FXO) Network Interface Module for EASA Wilson Campus. The cost of these accessories to be included in the cost of the Router.
23.	We note you have requested for 120 enhanced licenses but the count of phones requested is more than 120, does this mean you have existing licenses for the additional endpoints?	Yes, the current system at KCAA HQS has licenses and some of the extra phones will be deployed to other stations and are not for EASA only.
24.	For the Technical offsite Certified training, do we include transportation to the location and per-diem or will KCAA take care of that? (item No. 76 on the Price Schedule)	The Vendor shall cater for the cost of the training, including training fee, Air ticket, insurance Visa fee, and Airport transfers to/from hotels and Per Diems. The rate for the Per diem is USD 553 per day per person, and number of days is 7 including travel days for Six (6) staff
25.	Please confirm if the certified training will be local or offshore (item No. 76 on the Price Schedule)	Offshore Preferably New Delhi India/Dubai
26.	For the Local offsite training cost inclusion (item No. 75 on the Price Schedule)	The Vendor shall cater for the cost of the training, including conference fee, mileage claim at the rate of KES 11,000 and Per

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		Diems. The rate for the Per diem is KES 14,000 per day per person, and number of days is 6 including travel days for Six (6) staff.
27.	In the tender you mention the supplied system will be integrated with the existing KCAA HQS PABX to act as standby. Kindly confirm the solution currently in place and the architecture	The Solution referenced is the one at KCAA HQS which has a Cisco Business Edition 6000 (M6) Appliance, with a VMware Server and a Cisco Integrated Management Controller. The stations have Cisco Catalyst Routers 8200 and one 8300 for localized communication.

28.	On the SLA, you have requested Active devices to be maintained and supported, and this will include:
	a) PABX servers-Existing and the new one to be supplied
	      b) Routers-For all stations Connected (Only Configurations for Phones)
	      c) Related Peripherals-Phones existing and the ones to be supplied.
	      Please share the inventory of the existing PABX severs and related peripherals (Phones) plus the EOM coverage dates
		a) PABX servers-Existing and the new one to be supplied- **Cisco BE6000 UCS Collab server**
		b) Routers-For all stations Connected (Only Configurations for Phones) **Cisco Catalyst 8200/8300 Routers at KCAA HQS and 15 other stations**
		c) Related Peripherals-Phones existing and the ones to be supplied. **Cisco 3905 and Cisco CP 7821 phones**

END

William Kitum

DDSCM
FOR: DIRECTOR GENERAL

General